

ENVIRONMENT CAPITAL SCRUTINY COMMITTEE

**THURSDAY 14 JULY 2011
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

	Page No
1. Apologies for Absence	
2. Declarations of Interest and Whipping Declarations	
<i>At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.</i>	
3. Minutes of Meeting held on 9 June 2011	1 - 4
4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions	
<i>The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.</i>	
5. Members Waste and Recycling Task and Finish Group	5 - 8
6. Environment Capital: Progress Report	9 - 14
7. Environment Capital: Introduction, Overview and Work Programme	15 - 30
8. Forward Plan of Key Decisions	31 - 44
9. Work Programme	45 - 48
10. Date of Next Meeting	

Thursday, 8 September 2011



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Committee Members:

Councillors: D Day (Chairman), Arculus (Vice Chairman), N North, B Rush, J Peach, J A Fox and N Sandford

Substitutes: Councillors: F Benton, C Ash and A Shaheed

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

Emergency Evacuation Procedure – Outside Normal Office Hours

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**MINUTES OF A MEETING OF THE ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
HELD AT THE BOURGES/VIERSEN ROOM - TOWN HALL ON 9 JUNE 2011**

Present: Councillors D Day (Chairman), N Arculus, J Peach, B Rush, J A Fox
and N Sandford

Also Present: Councillor JR Fox, Representing the Leader of the Peterborough
Independent Forum

Officers Present: Leonie McCarthy, Social Inclusion Manager
Israr Ahmed, Lawyer
Paulina Ford, Senior Governance Officer, Scrutiny

1. Apologies for Absence

Apologies for absence were received from Councillor North.

2. Declarations of Interest and Whipping Declarations

No declarations of interest were made.

3. Minutes of the Meeting held on 10 March 2011

The minutes of the meeting held on 10 March 2011 were approved as a correct record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. Norwood Lane Caravan Park – Action Plan Update

The Social Inclusion Manager introduced the report which provided an update on work undertaken at the Norwood Lane Caravan Park and specifically in relation to fly tipping. The Committee were informed that a security company had been engaged for a few hours a day to monitor fly tipping. The security company had used a personal camera to obtain photographic evidence of fly tipping and as a result enforcement action had been taken. None of the people caught had been from the Caravan Park. As a result of clearing the lane the travellers from the Park were now engaged with the Neighbourhood Officers to work on initiatives to clear up and enhance the rest of the park and were keen to get involved in community work. Further work would continue to be delivered at the Park and would be implemented in partnership with Community Payback, travellers from the Park, Neighbourhood Officers, Fire and the Police to renovate, regenerate and make safer the lane on and around Norwood Lane Caravan Park.

Questions and observations were raised around the following areas:

- Members who had visited the park had noted how much cleaner Norwood Lane was and that it was now a pleasure to look at.
- How will the extra work be resourced? *No funding was available for any works. There were people with skills who had volunteered to help and an appeal had been made on radio Cambridge for building materials. Community Payback would be involved with this work.*

- Members commended the Social Inclusion Manager and the team involved on the excellent results achieved from the clean up operation.
- How much did the clean up operation cost. *A figure of £52,000 per annum had been quoted but it would be much less now. There was also funding available for covert CCTV operations.*
- What information have you gathered from this exercise to help reduce fly tipping in other areas? *Enforcement had been the key to stopping fly tipping but other lessons could be taken from the exercise and this would be looked into further.*
- Do you know where the fly tippers that had been caught came from? *The majority of fly tippers were people who were emptying houses, or doing work on houses. They had mostly come from Wisbech, Corby and Lincolnshire. Householders would be responsible for items disposed of illegally. It was therefore important that they checked that the company they used had a licence. If evidence was found that a company had been fly tipping then enforcement action would be taken against them.*
- Members felt that the Magistrates needed to take hard action against the companies who were caught.

ACTIONS AGREED

To note the report and commend officers on the work that had been undertaken to achieve the excellent results in the clean up operation of Norwood Lane.

6. Review of 2010/2011 and Work Programme for 2011/2012

The report provided information on the work undertaken by the Committee during 2010/2011 and recommendations made. The Committee were asked to identify items for monitoring during 2011/2012 and any new items for the work programme.

Items identified for inclusion into the work programme were:

- Six monthly monitoring report on recommendations made by the Committee.
- Tree Pollarding – monitoring of the recommendation on longer tree pollarding regime.
- Environment Capital – progress report. Members were advised that this would be presented at the July meeting.
- How sustainability fits in with the Councils Capital Asset Policy and what was the Councils policy on Green Leasing.
- Energy Supply Company (ESCO).
- Council's policy on renewable energy.
- Enterprise contract – contractual requirements in particular landscape management.

Members also requested information on the following:

- The name of the new wild life officer.
- Confirmation that the Biodiversity Strategy had been approved at Full Council?
- An update on the Open Space Strategy?

ACTION AGREED

That the Senior Governance Officer would contact the relevant officers to schedule reports into the work programme for the identified topics.

7. Forward Plan of Key Decisions

The latest version of the Forward Plan, showing details of the key decisions that the Leader of the Council believed the Cabinet or individual Cabinet Members would be making over the next four months, was received.

ACTION AGREED

The Committee noted the latest version of the Forward Plan and requested a briefing note on the Refuse Derived Fuel Decision Notice.

Councillor Sandford wished it noted that he had concerns about the reduction in officer support for the Scrutiny function.

CHAIRMAN
7.00 - 7.42 pm

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ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 5
14 JULY 2011	Public Report

Report of Executive Director – Strategic Resources

Report Author – John Harrison, Executive Director – Strategic Resources
Contact Details - Margaret Welton, Principal Lawyer
Tel. 01733 452226
Email: margaret.welton@peterborough.gov.uk

MEMBERS WASTE AND RECYCLING TASK AND FINISH GROUP

1. PURPOSE

- 1.1 This report is submitted to Environment Capital Scrutiny Committee to consider in line with 8.1 of Part 4, Section 9 (Scrutiny Procedure Rules) of the Council’s constitution.**
- 1.2 Under paragraph 8.1 of Part 4, Section 9 (Scrutiny Procedure Rules) of the constitution any Member may require that an item be placed on the agenda of a Scrutiny Committee.**
- 1.3 The Deputy Leader of the Council has requested that this matter be placed before the Environment Capital Scrutiny Committee for consideration.**

2. RECOMMENDATIONS:

Agrees that:-

1. in the best interests of the Council, the Environment Capital Scrutiny Committee itself now provides robust and effective over-view, scrutiny and monitoring of the Waste 2020 Programme given the stage the Programme has now reached; and
2. Members Waste and Recycling Task and Finish Group be disbanded in line with paragraph 18 of Part 4, Section 4 (Scrutiny Procedure Rules) of the constitution.

3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY

- 3.1 To deliver a safer, cleaner and greener Peterborough by sharing best practice and innovative technologies for the benefit of the people of Peterborough.**

4. BACKGROUND

- 4.1 On 21 January 2003 the former Leader of the Council decided that –**

- (a) the Waste Recycling Working Party would be formed comprising Councillors and officers with responsibility for Waste and Recycling functions; and
- (b) the outline terms of reference would be to –
 - investigate, consider and evaluate options for waste reduction and recycling targets laid down in legislation;
 - assist officers in preparing a report on waste collection options for consideration by the Cabinet Member for Environment, the Leader of the Council and Cabinet; and
 - consider waste processing and treatment options and make recommendations on these options as in the preceding bullet point.

- 4.2 The key milestone for setting up the original Working Party was as a channel of advice and feedback to the then Cabinet Member for Environment, following a referral from All Party Policy in late 2002.
- 4.3 On 28 February 2007 Council considered Waste 2020 and resolved, amongst other things, to note the Working Party would continue to be consulted by the then Cabinet Member for Environment during the implementation of the integrated solution for waste management.
- 4.4 On 17 January 2008 the Leader of the Council made a decision to delegate certain matters to the Chief Executive in relation to the continued development Peterborough City Services (Implementation of the Waste 2020 Programme) and noted the Waste Programme Board (which has responsibility for overseeing the waste management strategy) would liaise with the Working Party to ensure cross party support for the future delivery of the strategy.
- 4.5 At the request of the then Leader of the Council and then Cabinet Member for Environment, the then Environment Scrutiny Panel, on 16 April 2009, considered it was appropriate to re-position the Working Group under Scrutiny.
- 4.6 On 16 April 2009 the remit for the Members Waste and Recycling Task and Finish Group was agreed as:-
- monitoring, scrutinising and over-viewing the delivery of the Waste 2020 Strategy as agreed by Council on 28 February 2007;
 - investigating, considering and evaluating further options for achieving waste reduction and recycling targets set by legislation;
 - assisting officers to prepare reports on waste collection and service delivery options for different materials for consideration by the then Cabinet Member, Leader of the Council and Cabinet;
 - considering waste minimisation campaigns and promotions to reduce waste arisings and maximising waste recycling and recovery and making recommendations on these options;
 - being consulted by the then Cabinet Member for Environment and the Waste Project Board during the implementation of the integrated solution for waste management.
- 4.7 The Deputy Leader is keen to continue to engage cross-party and to obtain support across all parties on the implementation of the Waste 2020 Programme and to ensure robust and effective scrutiny takes place on this high profile, high value programme, which offers a significant contribution to the Council's aims to be the Home of Environment including climate impact reduction, zero waste to landfill and renewable energy.
- 4.8 If the Environment Capital Scrutiny Committee agrees that it should undertake scrutiny of the Waste 2020 Programme (instead of the Task and Finish Group), the Council resolution of 28 February 2007 would become subject to consultation by the Environment Capital Scrutiny Committee and the Members Waste and Recycling Task and Finish Group would need to be disbanded in line with paragraph 18 of Part 4, Section 4 (Scrutiny Procedure Rules) of the constitution.

5. KEY ISSUES

- 5.1 Since the former Working Group and the current Task and Finish Group were set up in 2003 and 2009 respectively, the Waste 2020 Programme has made significant progress.
- 5.2 The Waste 2020 Programme has now gone beyond the detailed investigation and options stages that are appropriate for a small Task and Finish Group of three Members.
- 5.3 The Waste 2020 Programme, which is high value and high profile programme, now requires more strategic and high level overview, scrutiny and monitoring which would be appropriate for the Environment Capital Scrutiny Committee to ensure the Council's interests are protected through a robust and effective process.

- 5.4 Lot 1: Energy from Waste Facility: This major procurement is now reaching an advanced stage and the final tenders will be due later this summer. The bidders have established the technology and commercial options that they are offering the Council in line with the current market position.
- 5.5 Lot 2: Materials Recycling Facility: This major procurement has reached the stage where detailed solutions will shortly be submitted by bidders. Again, the solutions being offered are in line with the position that bidders are comfortable with within the market.
- 5.6 Lot 3: Enterprise Peterborough: The Council has closed this major procurement and the new Enterprise Peterborough partnership commenced delivery on 4 March 2011. Regular scrutiny throughout the procurement process was undertaken by Sustainable Growth Scrutiny Committee. Refuse and recycling collections are now provided by Enterprise Peterborough and part of Enterprise's commitment to the Council is to achieve the 65% target set by Council in 2007. Enterprise is already planning for food waste collections in 2013 as part of its overall commitment. Sustainable Growth Scrutiny Committee will continue to over-view and scrutinise the partnership functions going forward as these functions come within the remit of that Scrutiny Committee.

6. IMPLICATIONS

- 6.1 It is considered that the Council's best interests would now be served by Environment Capital Scrutiny Committee itself providing the strategic and high level over-view, scrutiny and monitoring of the Waste 2020 Programme, rather than a small Task and Finish Group, given the stage the Waste 2020 Programme has reached.
- 6.2 If Environment Capital Scrutiny Committee agrees to this approach, the Members Waste and Recycling Group would need to be disbanded by the Scrutiny Committee.
- 6.3 The Council resolution of 28 February 2007 would mean that Environment Capital Scrutiny Committee would be consulted by the executive in relation to the Waste 2020 Programme.

7. CONSULTATION

- 7.1 There has been ongoing cross party discussion with the Members on the current Waste and Recycling Party in relation to the Waste 2020 Programme.
- 7.2 Legal Services has been consulted on the options for ensuring robust and effective scrutiny on this high profile and high value programme.

8. EXPECTED OUTCOMES

- 8.1 The expected outcomes are set out in the recommendations contained in this report and as outlined in paragraphs 6.1, 6.2 and 6.3 of the report.

9. NEXT STEPS

- 9.1 If Environment Capital Scrutiny Committee agrees to the recommendations in this report, then the Committee itself will over-view, scrutinise and monitor the Waste 2020 Programme and the Task and Finish Group will be disbanded.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Executive decision by the Leader of the Council on 21st January 2003 – formation of Waste and Recycling Working Party
- 10.2 Resolution by Council on 28th February 2007 – doing nothing is not an option (Waste 2020 Strategy)
- 10.3 Executive decision by the Leader of the Council on 17th January 2008 – continued development Peterborough City Services (implementation of Waste 2020 Programme)

10.4 Environment Scrutiny Panel decision on 16 April 2009 – Members Waste and Recycling Task and Finish Group.

11. APPENDICES

None

ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 6
14 JULY 2011	Public Report

Report of the Executive Director of Operations

Contact Officer(s) – Trevor Gibson, Director of Environment Capital
Contact Details – 01733 317401

ENVIRONMENT CAPITAL: PROGRESS UPDATE

1. PURPOSE

- 1.1 This report updates the Committee on progress in delivering the “Home of Environment Capital” initiative. The report should be read in conjunction with the “*Environment Capital; Introduction, Overview and Work Programme*” report elsewhere on the agenda.

2. RECOMMENDATIONS

- 2.1 To discuss and comment on progress in delivering the “Home of Environment Capital” initiative.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Adopting this approach will ensure that subsequent Scrutiny meetings will directly contribute to the objectives and outcomes contained in the Sustainable Community Strategy.

This committee in particular most directly contributes to the ‘Creating the UK’s Environment Capital’ priority in the Sustainable Community Strategy.

4. BACKGROUND

- 4.1 Peterborough’s Sustainable Communities Strategy contains four priorities: Creating Strong and Supportive Communities; Creating the UK’s Environment Capital; Creating Opportunities, Tackling Inequalities; Substantial and Truly Sustainable Growth. Each of these priorities has four specific outcomes, beneath which sit a diverse range of actions and interventions to deliver lasting positive change for Peterborough.

By adopting the Sustainable Communities Strategy, the council has committed itself to becoming the UK’s Environment Capital, building on the longstanding experience as one of four Environment Cities in the UK. The “journey” from Environment City to Environment Capital is considered appropriate given the shift towards global environmental challenges such as climate change as well as the city’s ambition to grow substantially and sustainably.

Environment Capital now has widespread support as a key focus and unique selling point for Peterborough which has been achieved through clear political direction and the efforts of a committed, cross-sector Environment Capital Partnership.

5. KEY ISSUES

- 5.1 **Performance Management:** At its meeting in July, the Committee resolved that before the City Council launched its Environment Capital approach, agreed criteria should be met and an independent assessment should be undertaken. The most cost effective basis for this comparative work is the Forum for The Future Sustainable Cities Index. The organization assessed Peterborough as part of the Jonathan Porritt Master Class in Nov 2009. Forum for the

Future has recently assessed the city against 2010 Index It should be noted that the Index compares Peterborough with a number of much larger UK cities but it is one of only a few, reliable local authority comparators. Peterborough is the only city which voluntarily submits itself to this additional scrutiny with regard to its sustainability performance.

The latest report is still in draft form and will reported, in full, to the next meeting of this committee. Early indications are Peterborough leads the way on Air Quality, Bio-diversity, recycling and local food production whilst total waste produced per household and the city's "ecological footprint" are still causes for concern. Overall, the city's environmental performance has significantly improved since the 2009 assessment.

- 5.2 **Major Policy:** The "Home of Environment Capital" Major Policy was approved by Council in 2010 and now forms a key part of the Councils policy portfolio. The success of the Major Policy is being assessed to ensure that it is a key consideration in the development of all Council plans, strategies and policies.

At the time of its adoption, it was recognized that a whole host of other council policies and strategies were required to deliver on the Environment Capital aspirations. Since the policy was adopted the Biodiversity Strategy has also been approved whilst the Trees and Woodland Strategy is currently out to consultation.

- 5.3 **Renewable Energy:** Significant progress is being made with regard to renewable energy production on council owned assets. Despite recent Government announcements relating to the significant reduction in the Feed In Tariff (FiT) for large scale solar energy generation, the viability of small scale, roof mounted photo-voltaic installations remain unaffected.

The Town Hall and Regional Pool have been identified as priority, high profile buildings. After a full procurement exercise a contract has now been awarded for the installation of photo-voltaic panels on both buildings over the next few months.

The Town Hall installation will produce an estimated 36kW Peak with the Council using 100% of the energy produced. The Regional Pool installation is scaled at 60kW Peak. Both installations will make a small annual profit, primarily from income from the Government FiT.

Opportunities relating to other Council buildings, including schools, are being actively investigated.

It is worth noting that the electricity generation projects are only part of the approach to drive down the Council's energy usage. A programme of low energy lighting refurbishments and the installation of voltage optimizers are also enabling significant savings to be made whilst, at the same time, reducing the Council's carbon footprint.

- 5.4 **"The Peterborough Model":**

Over the past 18 months a range of organisations have been assisting in a ground breaking partnership project. Data managers, technical staff and directors of a wide range of organisations have been working as partners to provide input, ideas and data to form the basis of "The Peterborough Model".

The Peterborough Model visualises the environmental performance of the city and is a platform for improved collaboration and partnership working between the many public and private sector organisations operating assets within the city. The model and collaboration platform have been specifically designed to accelerate the pace of change towards a more sustainable city.

The first 'Leaders Summit' was held in November 2010 in the Eco Innovation Centre in Peterborough, when various local leaders used the Peterborough Model to explore new ways of collaborating to meet future challenges. The senior team from Peterborough City Council were joined by counterparts at Anglian Water, UK Power Networks, Centrica and the Environment Agency to identify how they might identify common priorities and joint projects to improve the

sustainability of the city.

A second Summit was held in June 2011 and focussed on creating a better understanding of the natural resource implications of the City's growth plans and to identify opportunities where collaboration between all stakeholders on the core strategy can drive innovation and multiple benefits and, in the process, jointly create a more sustainable future for the city and its communities.

Work is underway to forge links between the model and the Neighbourhood Window project in order that both initiatives can benefit from the same, single database.

Apart from facilitating collaboration around key, future challenges the Peterborough Model is also raising the profile of the city nationally and internationally. This pioneering project has caught the attention of UK Government, the European Commission and the World Bank, and has been written about widely in the press - even reaching the New York Times. It has recently been featured at "Sustainability Live" and the EU Sustainable Energy Week and will shortly form part of an IBM "Smarter Cities" feature on the Bloomberg Channel.

5.5 **"Live Healthy, Live Green"**: Health, quality of life and sustainability share many of the same roots. As a consequence a significant portion of Peterborough's health and environmental agendas have been targeted at helping people to change behaviours in ways that will deliver long term benefits to both individuals and the environment.

As well as sharing the need to support changes in behaviour, there are clear synergies between crucial parts of the health and environmental agendas. The strongest of these are;

- the links between the drive to promote exercise for health with the outdoor enjoyment of nature and sustainable transport (cycling and walking),*
- the link between healthy eating and growing / selecting local, seasonal food,*
- the link between fuel poverty ,people's health and wellbeing and the environment (energy efficiency)*

The above have been identified and agreed as Priority Partnership Programme areas. A joint Single Delivery Programme (SDP), replacing the Local Area Agreement, will deliver combined behaviour change campaigns in these three areas, pooling resources whilst managing and coordinating activities within a single programme. This approach will draw support and advice from the wider health and environment partnerships and will weave public, private, voluntary sector activities together.

The SDP also features work strands on Renewable Energy. A wide range of performance indicators are currently being developed

5.6 **Local Sustainable Transport Fund (LSTF)**: The Government announced, as part of the Local Transport White Paper, the creation of a LSTF to help build strong local economies and address the urgent challenges of climate change. It reflects the Government's core objectives of supporting economic growth by improving the links that move goods and people and meeting its commitment to reducing greenhouse gas emissions. The aim is to facilitate best practice in the delivery of a wide range of sustainable transport packages and presents local authorities with the opportunity to introduce a package of sustainable travel solutions that will support economic growth while reducing carbon.

Peterborough City Council (PCC) completed and submitted its bid, totalling £4,999,990 to the Department for Transport on 18 April 2011. The bid includes sustainable transport improvements, both soft measures and infrastructure, and aims at increasingly integrating sustainable travel into our mainstream travel planning. The bid is grouped as four key packages:

1. Working with individuals, communities and neighbourhoods
2. Workplace travel planning
3. Healthier travel
4. Young people's travel

Each package contains a number of measures; for instance Package 1 *Working with individuals, communities and neighbourhoods* includes infrastructure and soft measures to integrate travel modes at the bus and rail station and improve accessibility in and to the city centre as well as a mini park and ride facility. Package 4 *Young people's travel* includes provision for a bike it officer to work in schools and independent travel training amongst other initiatives.

Key partners contributing match funding include the NHS Peterborough Primary Care Trust, East Coast and Peterborough Environment City Trust.

An announcement on the success of the bid is due early July and an update will be provided verbally at the meeting.

5.7 **European Region Development Fund (ERDF):** A concept project bid was submitted to EEDA in January which contained two key work packages:

- *Development of a Smartphone Application providing innovative and interactive sustainable travel information; aimed predominantly at local SMEs. The Smartphone Application will provide information on all modes of sustainable travel.*
- *Design and development of a trial of iBike rental system, based at business locations across Peterborough.*

The total value of the bid was circa £500k with match funding of 60% required.

Whilst this bid was not successful in its own right, PCC is now working with other local authorities (Essex, Colchester, Hertfordshire and Luton) on a joint bid. This is on the advice of EEDA who considered that bids from this group of local authorities had similarities and recommended a joint application be submitted. Peterborough is therefore working with these local authorities to submit a joint application by the end of July.

Given the revised timescales match funding can be demonstrated through LSTF as well as staff in-kind resources and Local Transport Plan capital and revenue funding.

5.8 **ConAge:** Working with colleagues across Europe and Greater Manchester this project aims to increase the use of sustainable travel in the over 50s, particularly focusing on the last mile of the journey. Peterborough's projects include:

- Smart phone application to include all modes of sustainable travel
- Working with the voluntary and third sector to deliver community transport
- Expand the Shopmobility scheme to local centres and provide charging points for scooters
- Car share hub for the elderly on the Peterborough car share website

The funding application was submitted at the end of March with a budget of approximately £350k. A funding announcement is expected in July 2011.

5.9 **Application for Better Cities for Children (ABC):** If successful, this three year European Commission funded projects will work with partners from Belgium, Netherlands, Czechoslovakia, Portugal and Bulgaria. Providing funding of approximately 145,000 Euros this project aims to promote and increase the use of sustainable travel to families travelling to Peterborough and in and around Peterborough focussing on tourism locations. The project will also provide information on how much carbon the family have saved by travelling using sustainable travel as well as calories they have burnt by cycling and walking and financial savings. This therefore raising the profile of the health, environment and financial benefits of sustainable travel.

5.10 **TOGETHER energy efficient travel training for immigrants:** The TOGETHER project consortium consists of partners from Austria, Belgium, Norway, Sweden and the UK. JMP Consultants Ltd is leading the UK's involvement in this project and has requested PCC to be

the demonstration area where the training materials will be delivered and tested.

This is a three year European Commission funded project that seeks to develop and implement energy efficient travel training for new immigrants. The 'TOGETHER' project aims to work in partnership with this specific target group and key local stakeholders to deliver tailor made training and learning material to encourage people to travel using sustainable modes of transport.

This project has recently been successful and approved through the exemption process and the first stakeholder workshop was held on 20 April at the City College.

- 5.11 **Plugged in Places:** The plugged in places electric vehicle project progresses with the installation of the first three charging posts being installed in the Autumn following a slight delay within the consortium. The first charging points will be located in the city centre. A Travelchoice webpage will shortly be released giving details on the project, Government's electric vehicle incentive scheme and other useful information and weblinks.
- 5.12 **Carbon Reduction Commitment (CRC):** A full report on progress in respect of the CRC will be presented at the March 2012 meeting of this Committee however progress is on target through the implementation of the Council's Carbon Management Action Plan approved by Council in April 2010.

6. IMPLICATIONS

- 6.1 The Home of Environment Capital initiative ensures that sustainability is embedded throughout Council services and across a range of key city stakeholders. It is also key in raising the profile and reputation of the city regionally, nationally and internationally.

7. CONSULTATION

- 7.1 The Environment Capital initiatives and projects outlined in this report are subject to individual and specific

8. NEXT STEPS

- 8.1 Following the committee meeting, the Environment Capital Scrutiny committee work programme will be finalised, lead officers identified and timescales set to ensure maximum effectiveness of the scrutiny process.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 The following documents have been used to prepare this report:

Sustainable Community Strategy
Single Delivery Plan
Home of Environment Capital Major Policy

10. APPENDICES

- 10.1 None

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ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 7
14 JULY 2011	Public Report

Report of the Executive Director of Operations

Contact Officer(s) – Teresa Wood, Sustainable Environment Manager
Contact Details – 01733 317451

ENVIRONMENT CAPITAL: INTRODUCTION, OVERVIEW AND WORK PROGRAMME

1. PURPOSE

- 1.1 This report sets out the approach to be taken during the municipal year 2011/12 of the Environment Capital programme, presenting Members with a comprehensive overview of the issues, opportunities, priorities and challenges in connection with the Environment Capital theme, with the aim of establishing a scrutiny work programme for the year.

2. RECOMMENDATIONS

- 2.1 To discuss the detail of the Environment Capital future work programme, and to agree a Environment Capital scrutiny work programme for the year.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Adopting this approach will ensure that subsequent Scrutiny meetings will directly contribute to the objectives and outcomes contained in the Sustainable Community Strategy.

This committee in particular most directly contributes to the 'Creating the UK's Environment Capital' priority in the Sustainable Community Strategy.

4. BACKGROUND

- 4.1 The Environment Capital work programme is currently being reviewed and redefined in light of recent progress and future priorities. This work will consolidate which projects have a direct and indirect impact on Peterborough's aspiration to be the UK's Environment Capital and will create an overall framework against which members will be able to identify and agree those aspects of the theme that they wish to scrutinise during the year.

5. KEY ISSUES

- 5.1 The Cabinet Member for Environment Capital, Councillor Samantha Dalton, has set her priorities for 2011/12 as follows:

Reducing our energy bills

Ensuring that the council's Carbon Reduction Commitment is met and all energy data is submitted by the deadline of 29 July. Currently this work is on target to meet this deadline.

In addition, work continues on the Carbon Management Action Plan and a number of projects to reduce the council's energy consumption have been introduced such as voltage optimisation, AMRs and improved buildings insulation. During 2011/12, a number of projects are programmed for implementation:

- Continue the roll out of Thin Client

- Enhancement of the Green champions scheme for staff
- Remaining rebuild of Ormiston Bushfield
- Various refurbishment/retrofit works in Key Theatre and Central library
- New boiler and heating distribution network at Museum
- Upgraded lighting in Regional Pool
- Install LED lights in underpasses
- Install new air conditioning at Bayard Place air conditioning
- Burner Management Units in Town Hall and Regional Pool
- Voltage Optimisation in Regional Pool, Town Hall and Bayard scheduled
- Real time energy monitors in Town Hall and Bayard place to enable staff to see instantaneous energy consumption
- Various school retrofit projects such as upgrading insulation when doing roof replacements
- Correcting heating controls following the bespoke Carbon Trust school surveys

All of the above projects will contribute to the council's target to reduce its carbon emissions by 35% by 2014 (based on 2008/09 levels).

Renewable energy

Installation of solar PV on two key council buildings, Town Hall and Regional Pool, commencing late July. Opportunities relating to other Council buildings and schools will continue to be actively investigated during 2011/12 with a view to further benefit from the Feed In Tariff and Renewable Heat Incentive schemes. In addition, investigation into other renewable energy technologies such as wind farms will be investigate.

Peterborough Model

In the near future the Peterborough Model will be officially launched to the various partners and stakeholders with a view to use the Peterborough as a decision making tool. Work is also underway to forge links between the model and the Neighbourhood Window project in order that both initiatives can benefit from the same, single database.

Increasing the use of sustainable travel

In its Medium Term Financial Plan the council committed £265k over three years to initiatives to increase the use of sustainable travel. This work will contribute to the implementation of a sustainable transport hub in the city centre and the trial of electric pool vehicles for employees.

In addition, work to promote and increase the use of sustainable travel includes:

- the continuation of Travelchoice and enhancement of the project through the Department for Transport's Local Sustainable Transport Fund;
- Bikeability training in schools;
- EU funding applications to:
 - work with businesses to encourage and promote sustainable travel and voluntary travel plans;
 - promote the use of sustainable travel to families for travel to Peterborough and in and around Peterborough focusing on the tourism locations.

5.2 In line with the above, this report provides:

- a diagram demonstrating all environmental projects which have a direct and indirect impact on Peterborough's aspiration to be the UK's Environment Capital (appendix A).
- an overview of the Single Delivery Plan and associated projects linking to Programme 4 of the SDP '*Helping people and organisations live more healthy and sustainable lives and reducing energy consumption*' (appendix B)
- An opportunity for members to consider what themes they would like to scrutinise throughout the year.

6. IMPLICATIONS

6.1 Members will be provided with sufficient information and evidence to enable them to be

confident about their role on this scrutiny committee, and to identify a work programme for the year.

7. CONSULTATION

- 7.1 The diagram at appendix A consolidates all environment projects across the council and some of its partners which have a direct impact on the aspiration to be the UK's Environment Capital. Presentation of this report and associated documents to this committee is the first step in the consultation and scrutiny process.

8. NEXT STEPS

- 8.1 Following the committee meeting, the Environment Capital Scrutiny committee work programme will be finalised, lead officers identified and timescales set to ensure maximum effectiveness of the scrutiny process.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 The following documents have been used to prepare this report:

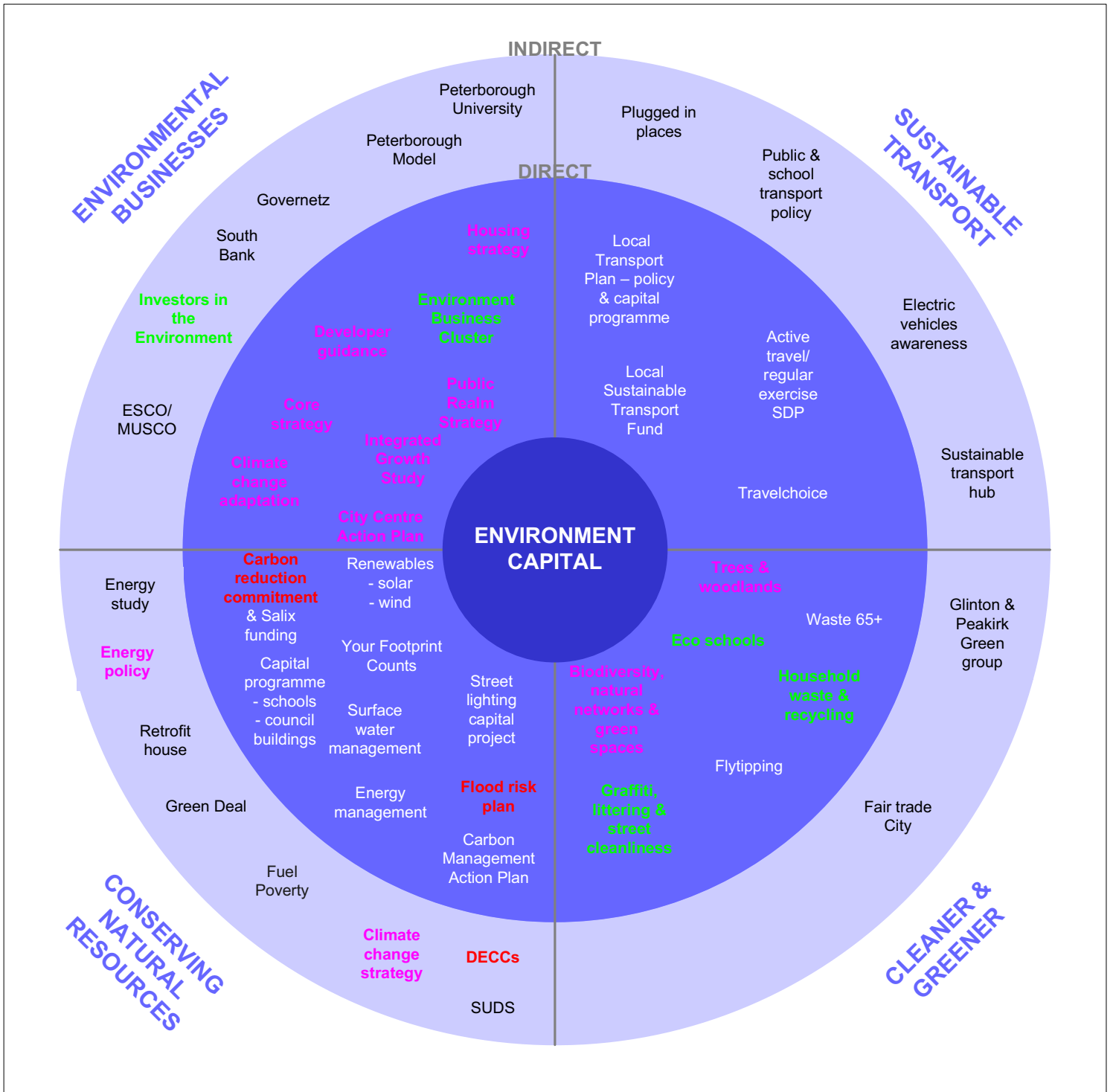
Sustainable Community Strategy
Single Delivery Plan
Home of Environment Capital Major Policy

10. APPENDICES

- 10.1 Appendix A – Environment Capital Key Deliverables diagram
Appendix B – Single Delivery Plan and associated Fishbone diagrams

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ENVIRONMENT CAPITAL KEY DELIVERABLES



Key:
 Green text = partner contribution
 Pink text = policies that influence Environment Capital
 Red text = statutory requirement

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GPP Single Delivery Plan – Revised Template, 12 May

Our long-term agenda	A List Programmes
<p>To create a bigger and better Peterborough by:</p> <p>Creating Strong and Supportive Communities</p> <p>Creating the UK’s environment capital</p> <p>Creating opportunities – tackling inequalities</p> <p>Delivering substantial and sustainable growth</p>	<ol style="list-style-type: none"> 1. Creating jobs through growth and improved skills and education 2. Supporting the most vulnerable families and tackling the causes of poverty 3. Safeguarding adults and children 4. Helping people and organisations live more healthy and sustainable lives and reducing energy consumption 5. Empowering people and creating cohesive communities 6. Reducing crime and tackling anti-social behaviour 7. Using our resources more efficiently, effectively and innovatively

APPENDIX B

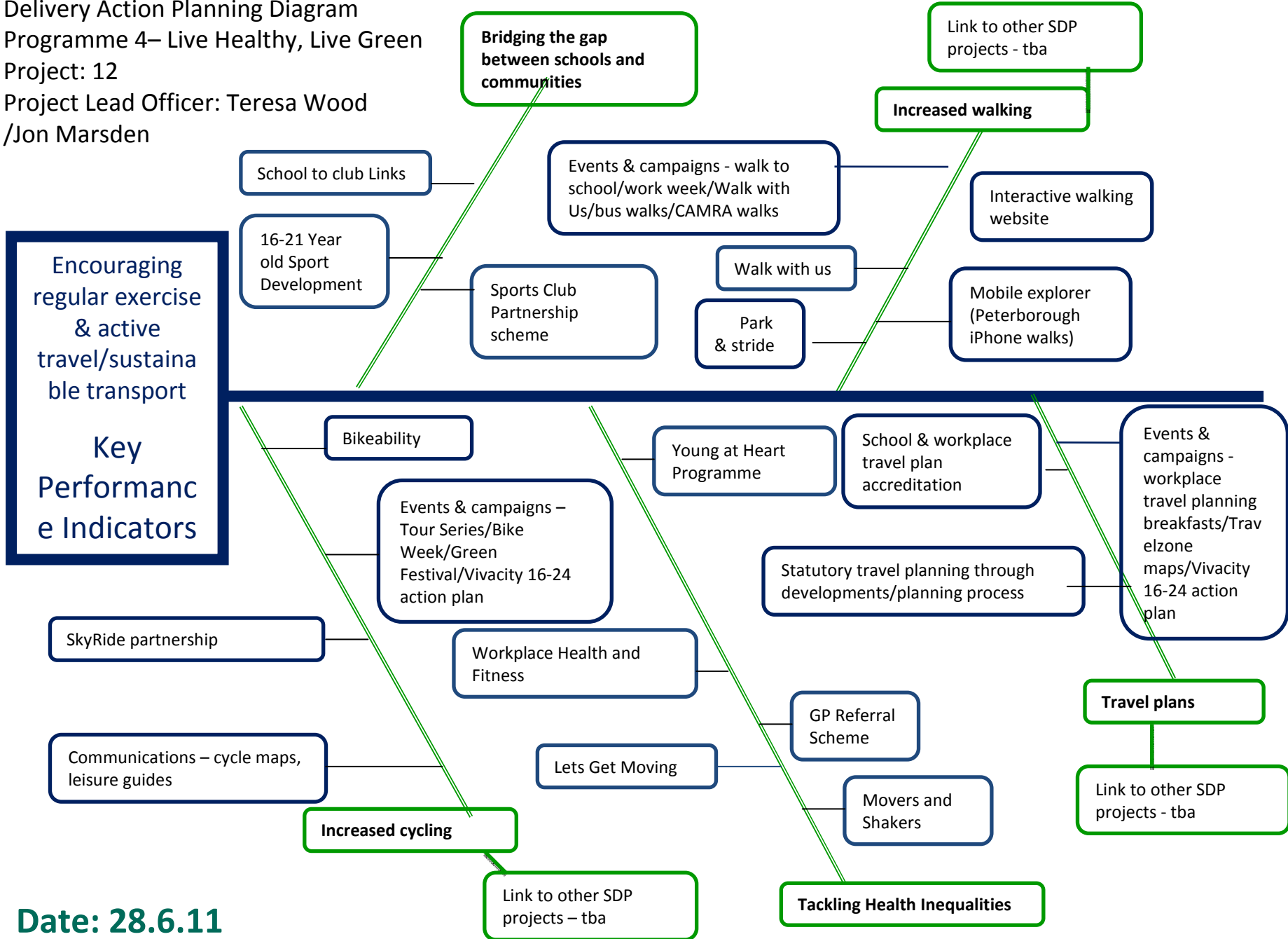
A list –Priority Programmes	Programme Leads	Key projects [tbd – we may have to prioritise within these lists]	Project leads
1. Creating jobs through growth and improved skills and education	Neil Darwin, Opportunity Peterborough	1. Improving skills and raising standards in schools	TBD & Gary Perkins
		2. Gain inward investment through a proactive marketing campaign	Steve Bowyer
		3. Delivery of key infrastructure projects	Andrew Edwards
		4. Create a safe, clean and vibrant city centre	Annette Joyce
		5. Create homes for a growing population	Simon Machen
2. Supporting the most vulnerable families and tackling the causes of poverty	Tim Bishop, Adult Social Care	6. Family recovery project	Joanne Melvin
		7. Family poverty project	Sian Peer
		8. Living my life project	Nick Blake
3. Safeguarding adults and children	Andrew Brunt, Children’s Services	9. Helping people back into work	Christina Malle
		10. Helping people to safeguard themselves	Judy Jones & Mark Howe
4. Helping people and organisations live more healthy and sustainable lives and reducing energy consumption	Sue Mitchell, NHS Peterborough Rachel Huxley, PECT	11. Risk enablement	Allison Sunley & Iain Easton
		12. Encouraging regular exercise and active travel Sustainable transport/TravelChoice	Jon Marsden TBC Teresa Wood
		13. Healthy eating/local food	Janine Starling
		14. Tackling fuel poverty to improve health	Age UK name yet tbc
		15. Encouraging production & use of renewable energy	Trevor Gibson
		16. Reducing smoking	Rob Newman
		17. Reducing alcohol consumption	Nikki Griffiths

APPENDIX B

5. Empowering people and creating cohesive communities	Adrian Chapman, Peterborough City Council	18. Delivering the localism agenda	TBD
		19. Tackling the causes of hate crime and community tension	Jawaid Khan
		20. Building VCS capacity to deliver local services	Leonie McCarthy
6. Reducing crime	DCI Gary Goose, Cambs Constabulary	21. Integrated Offender Management	Karen Kibblewhite
		22. Tackling Domestic Abuse	Chris Balmer
		23. Targeting vulnerable locations	Julie Rivett, Cate Harding and Lisa Emmanuel
7. Using our resources more efficiently, effectively and innovatively	Heather Darwin	24. Partnership People	Louise Barnett
		25. Partnership Property	Andrew Edwards
		26. Financial planning and value for money	Stephen Pilsworth
		27. Citizen Power	Graeme Clarke

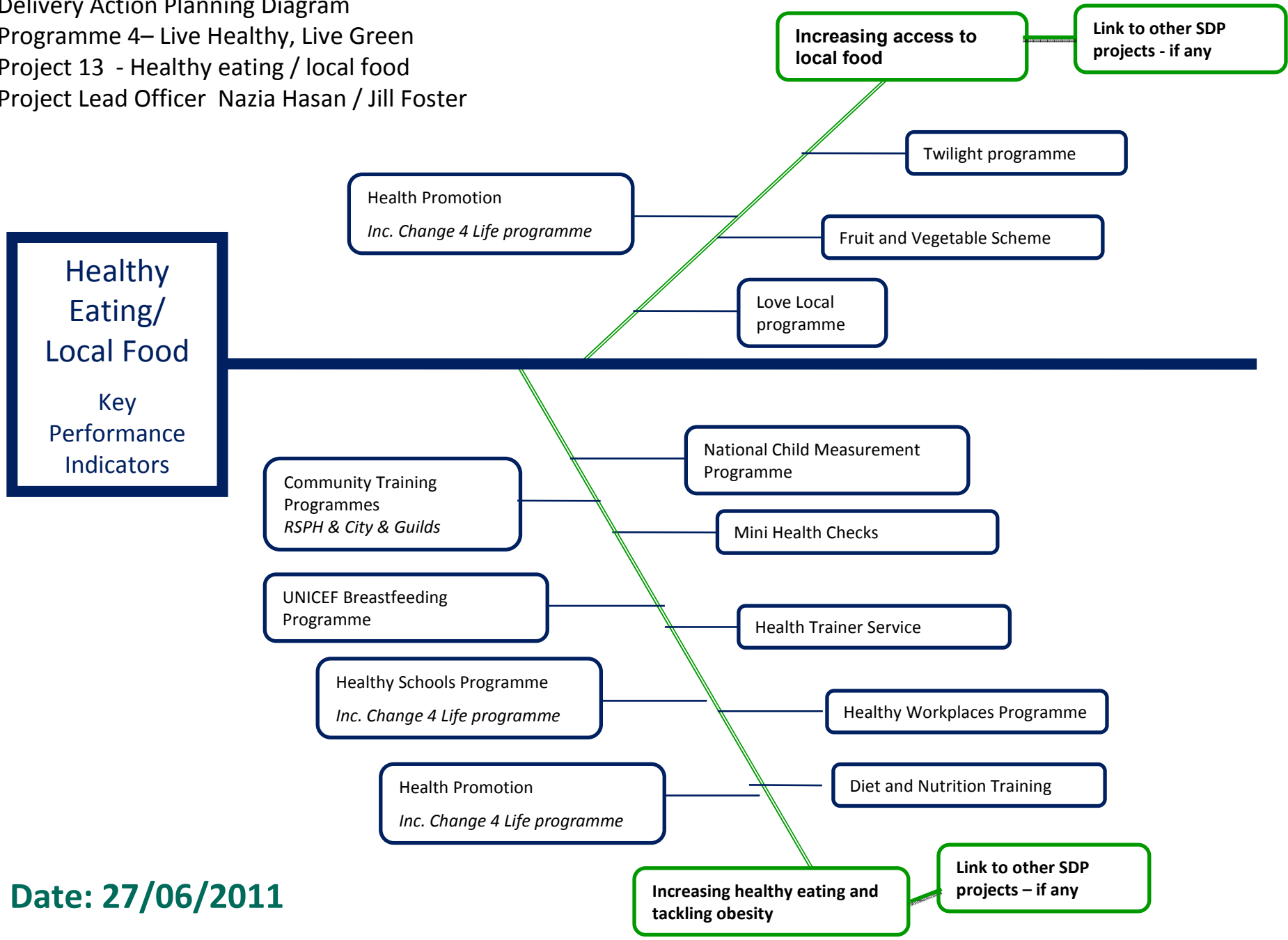
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Single Delivery Plan, 2011-12
 Delivery Action Planning Diagram
 Programme 4– Live Healthy, Live Green
 Project: 12
 Project Lead Officer: Teresa Wood
 /Jon Marsden



Date: 28.6.11

Single Delivery Plan, 2011-12
 Delivery Action Planning Diagram
 Programme 4– Live Healthy, Live Green
 Project 13 - Healthy eating / local food
 Project Lead Officer Nazia Hasan / Jill Foster



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Date: 27/06/2011

Single Delivery Plan, 2011-12
 Delivery Action Planning Diagram
 Programme 4 – Healthy and Sustainable Living
 Project 14 – Tackling fuel poverty to improve health
 Project Lead Officer – Janine Starling

Tackling domestic fuel poverty to improve health
 Reduce bills for fuel poor

Heat loss web hits – No. of hits on PCC heat loss website, informing residents where heat is being lost from their homes, encouraging action

Link to other SDP projects - EE&RE

Deliverable Peterborough City Council improving the energy efficiency of the housing stock in Peterborough

Repairs Assistance – Warm Front Top Up £15,000 (initially) – for clients accessing Warm Front funding who cannot meet their contribution over the grant maxima.

Efery loans from Libraries – X number of residents loaning a meter to track their household energy usage.

Loft & Cavity Wall Insulation Programme - £75,000 for Repairs Assistance, which will provide free insulation to householders with an income of less than £18,000

Central Heating and Boiler Scheme – £300,000 (initially) for assistance available to repair/replace boilers and central heating systems which have broken down.

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CKH improving energy efficiency of building stock – X external insulations, X lost insulations, X replacement heating systems

CKH– advisor targets – e.g. benefits

Switching tariffs - 200 residents switching to a more affordable energy tariff.

CKH measuring energy efficiency of building stock – increasing SAP rating

Age UK – No. of referrals for benefit maximization

Energy efficiency - 80% of residents changing their energy behaviour to become more efficient.

Home visits - Energy Matters project officer conducting 600 home visits to social tenants that are most at risk of fuel poverty (over 55's and single parent families).

Deliverable CKH and Age UK
 Improving efficiency of housing stock and helping over 55's manage their money

Deliverable (PECT and Cross Keys Homes)
 Energy matters project saves Peterborough residents £9,600 (April 11 – March 12)

Link to other SDP projects – EE&RE

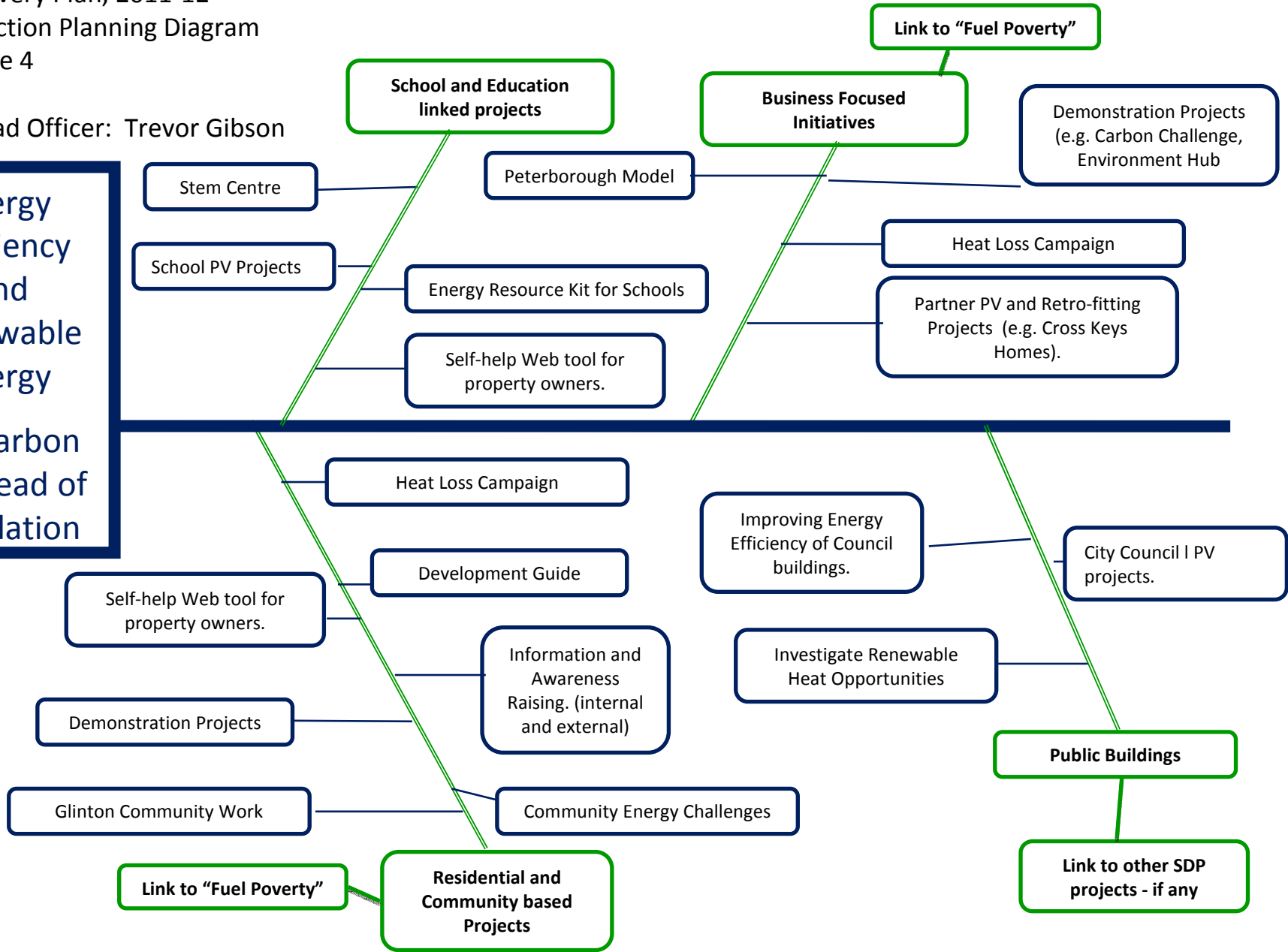
Link to other SDP projects - EE&RE

Date: 7/6/11

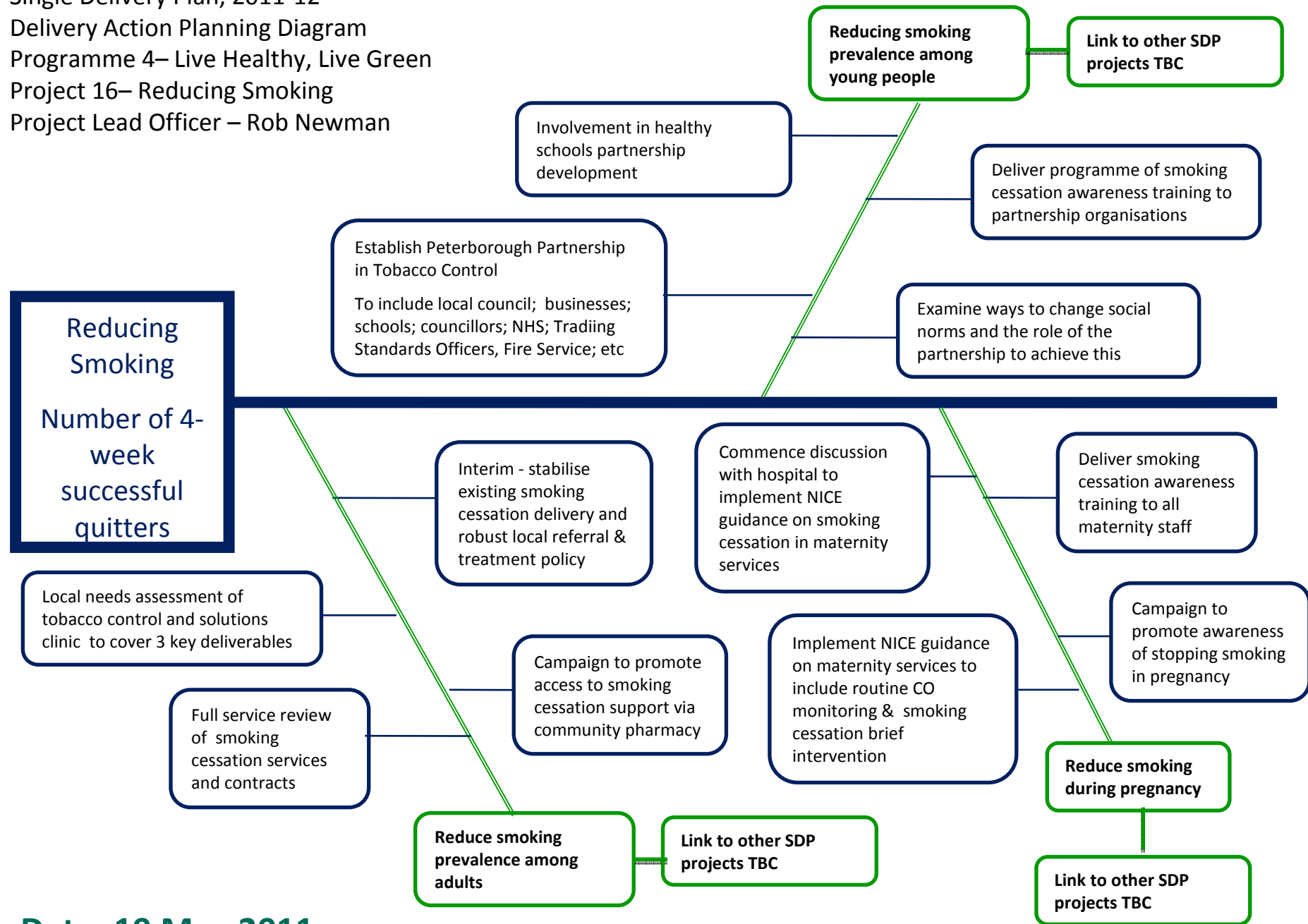
Single Delivery Plan, 2011-12
 Delivery Action Planning Diagram
 Programme 4
 Project 15
 Project Lead Officer: Trevor Gibson

Energy Efficiency and Renewable Energy
 Kg. Carbon per Head of population

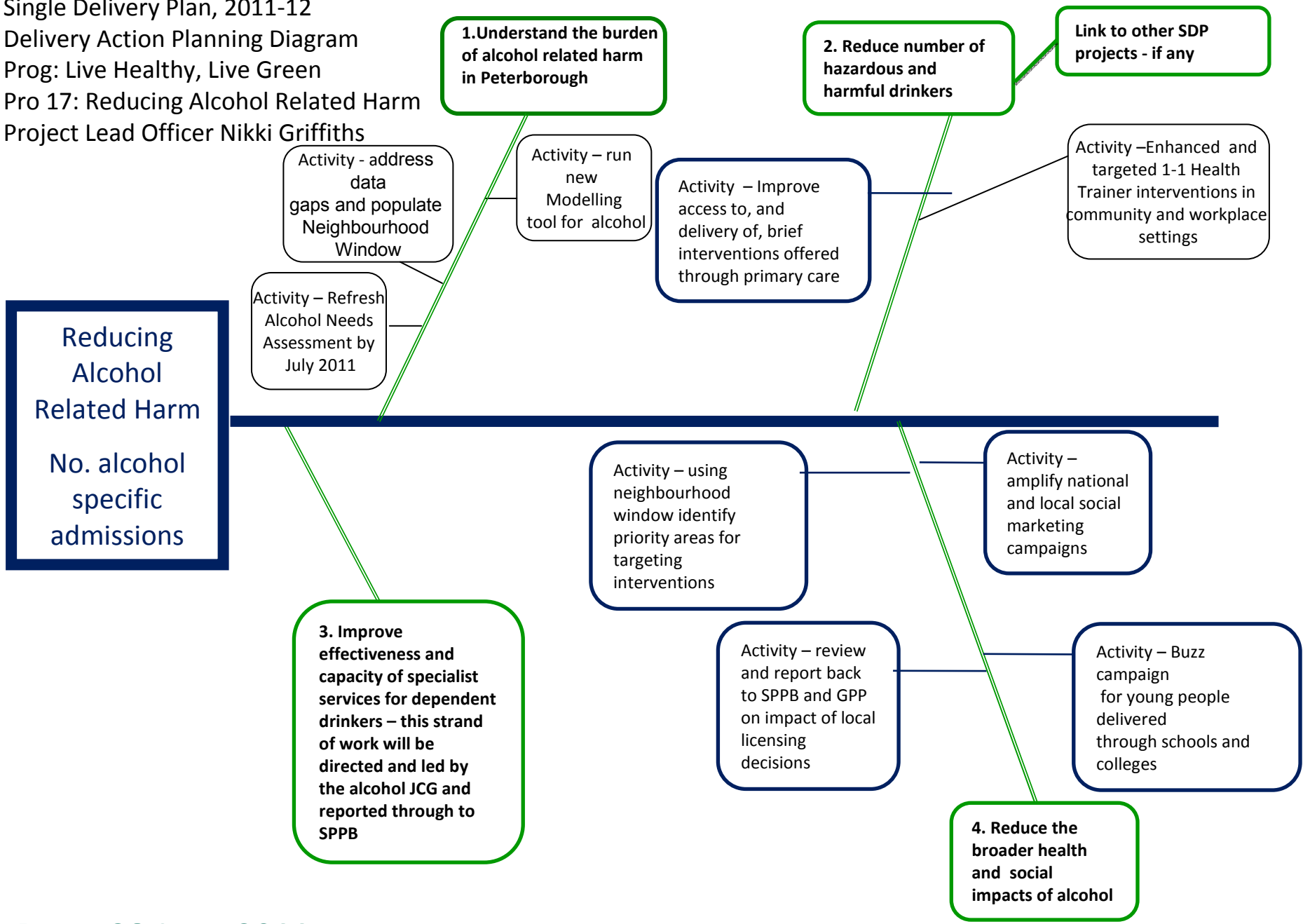
28



Date: 28/6/2011



Single Delivery Plan, 2011-12
 Delivery Action Planning Diagram
 Prog: Live Healthy, Live Green
 Pro 17: Reducing Alcohol Related Harm
 Project Lead Officer Nikki Griffiths



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Date: 28 June 2011

ENVIRONMENT CAPITAL SCRUTINY COMMITTEE	Agenda Item No. 8
14 JULY 2011	Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN OF KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Environment Capital Scrutiny Committee outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 JULY 2011 TO 31 OCTOBER 2011**

FORWARD PLAN OF KEY DECISIONS - 1 JULY 2011 TO 31 OCTOBER 2011

During the period from 1 July 2011 To 31 October 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

St Michael's Primary School, Cardea - KEY/01JUL/11

Amendment to terms of the Affordable Housing Fund Allocation for Stanground South phases, 3E, 3F, 3G, 3H and 3I - KEY/02JUL/11

Energy Services Company - KEY/03JUL/11

Expansion to Hampton College - KEY/04JUL/11

Traffic Signals LED Project - award of contract - KEY/03SEP/11

JULY

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10</p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	<p>July 2011</p>	<p>Cabinet Member for Resources</p>	<p>Sustainable Growth</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate</p>	<p>Sandra Neely Temp Capital Projects Officer Tel: 01733 384541 sandra.neely@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>

<p>Security Framework Contract - lot 2 - KEY/09DEC/10 Award lot 2 of framework contract; cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>	July 2011	Cabinet Member for Resources	Sustainable Growth	Internal and external stakeholders as appropriate	Matthew Rains P2P Manager Tel: 01733 317996 matthew.rains@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is made
<p>Section 75 Agreements with Cambridgeshire Community Services, NHS Peterborough and Cambridge & Peterborough Foundation Trust - KEY/12FEB/11 Approval of s.75 Agreements with Cambridgeshire Community Services for the provision of Adult Social Care; with NHS Peterborough for the provision of Learning Disability Services; and with Cambridge & Peterborough Foundation Trust for the provision of mental health services.</p>	July 2011	Cabinet Member for Adult Social Care	Health Issues	Relevant internal and external Stakeholders	Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.

<p>Adult Drug Treatment Plan 2011-2014 - KEY/04MAR/11 To approve the plan.</p>	July 2011	<p>Cabinet Member for Community Cohesion and Safety</p>	Strong and Supportive Communities	Safer Peterborough Partnership Board; SPP Delivery Board; SPP Adult Joint Commissioning Group for Drugs; local service providers; and the local service user group, SUGA	<p>Karen Kibblewhite Safer Peterborough Manager - Cutting Crime Tel: 01733 864122 karen.kibblewhite@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken</p>
<p>Social Work Practice Pilot - KEY/01APR/11 Agree arrangements for the procurement and provision of Social Work Practice Pilots for children in care.</p>	July 2011	<p>Cabinet Member for Children's Services</p>	Creating Opportunities and Tackling Inequalities	Social work staff; children in care; corporate parenting panel members and Trade Unions	<p>Andrew Brunt Assistant Director - Families and Communities andrew.brunt@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is made.</p>
<p>Museum Redevelopment Project - part 2 - KEY/02MAY/11 To approve the contract award for the fit-out and exhibition display element of the redevelopment works</p>	July 2011	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</p>	Strong and Supportive Communities	Consultation will take place with relevant internal stakeholders as appropriate	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken</p>

<p>Collaboration agreement with Registered Providers of Affordable Housing - KEY/06JUN/11 Authorise the Chief Executive in consultation with the Cabinet member for Growth, Strategic Planning and Economic Development and the Cabinet member for Housing, Neighbourhoods and Planning to negotiate final terms allowing the Council to enter into a non-binding collaboration agreement with Register Providers of Affordable Housing</p>	July 2011	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Strong and Supportive Communities	Internal and External Stakeholders as appropriate	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 452303 andrew.edwards@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>
<p>Key Theatre - Phase 3 Extension - KEY/07JUN/11 To award the contract for the extension to house the following:- changing rooms, office accommodation, storage, rehearsal area and rewire to original building.</p>	July 2011	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</p>	Strong and Supportive Communities	With Vivacity, Enterprise and City Council officers	<p>Steven Morris Partnership & Procurement Commissioning Manager Tel: 01733 384657 steven.morris@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>Termination of Transitions Contract - KEY/08JUN/11 To terminate the transitions contract due to budget constraints - the total contract value is over £500k.</p>	July 2011	Cabinet Member for Children's Services	Creating Opportunities and Tackling Inequalities	Consultation has been carried out with the Assistant Director for Education & Resources, Legal Services and the 8-19 service.	Jonathan Lewis Assistant Director - Resources, Commissioning and Performance jonathan.lewis@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken
<p>Extension of Home to School Contracts - KEY/10JUN/11 To extend the current home to school contracts.</p>	July 2011	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments as appropriate.	Cathy Summers Team Manager - Passenger Transport Contracts and Planning cathy.summers@peterborough.gov.uk	A public report will be available from the Governance Team one week before the decision is taken.
<p>Orton Longueville School and Stanground College - KEY/13JUN/11 To vary the Ormiston Bushfield Academy (OBA) Design and Build Contract with Kier Regional Ltd (trading as Kier Eastern) to allow for the design and build of Orton Longueville School and Stanground College</p>	July 2011	Cabinet Member for Education, Skills and University, Cabinet Member for Resources	Creating Opportunities and Tackling Inequalities	Executive Director Children Services, Executive Director Resources, Solicitor to the Council, Ward Councillors	Brian Howard PFI Project Manager Tel: 01733 863976 brian.howard@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken

<p>St Michael's Primary School, Cardea - KEY/01JUL/11 To authorise payment for building St Michael's Primary School to the Diocese of Ely</p>	July 2011	<p>Cabinet Member for Education, Skills and University</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal stakeholders as appropriate</p>	<p>Alison Chambers Asset Development Officer alison.chambers@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
<p>Amendment to terms of the Affordable Housing Fund Allocation for Stanground South phases, 3E, 3F, 3G, 3H and 3I - KEY/02JUL/11 To approve conversion of the tenure of rented units to be provided on this site from 'social rented' tenure to 'affordable rented' tenure.</p>	July 2011	<p>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</p>	<p>Sustainable Growth</p>	<p>Relevant internal Departments and external stakeholders.</p>	<p>Anne Keogh Housing Strategy Manager anne.keogh@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
<p>Energy Services Company - KEY/03JUL/11 To consider potential future developments of energy related products.</p>	July 2011	<p>Cabinet Member for Environment Capital, Cabinet Member for Resources</p>	<p>Environment Capital</p>	<p>Internal and External Stakeholders</p>	<p>John Harrison Executive Director-Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>

<p>Expansion to Hampton College - KEY/04JUL/11 To approve the forward build of phase 2 of Hampton College.</p>	<p>July 2011</p>	<p>Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders</p>	<p>Jonathan Lewis Assistant Director - Resources, Commissioning and Performance jonathan.lewis@peterborough.gov.uk</p>	<p>A public report will be available from the Governance team one week before the decision is taken.</p>
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AUGUST

There are currently no Key Decisions scheduled for August

SEPTEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Draft Housing Strategy - KEY/04JUN/11 To approve the draft Housing Strategy 2011-2014 for the purposes of public consultation.</p>	September 2011	Cabinet	Strong & Supportive Communities	Internal and External as appropriate	Richard Kay Policy and Strategy Manager richard.kay@peterborough.gov.uk	A public report will be made available from the governance team one week before the decision is made.
<p>Manor Drive Managed Service – Procurement through the Services Competitive Dialogue Process - KEY/01SEP/11 To approve contract award to preferred bidder.</p>	September 2011	Cabinet Member for Resources	Sustainable Growth	Internal departments, Unions, Staff	Andrew Cox Senior Category Manager andy.cox@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Single Equality Scheme - KEY/02SEP/11 To approve the final scheme following consultation</p>	September 2011	Cabinet	Creating Opportunities and Tackling Inequalities.	Public consultation via stakeholders and partnerships.	Denise Radley Executive Director of Adult Social Services Tel: 01733 758444 denise.radley@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Traffic Signals LED Project - award of contract - KEY/03SEP/11 Contract to replace all traffic signal head lamps in Peterborough with LED as LED Heads are more efficient brighter, safer and have a much longer life.</p>	<p>September 2011</p>	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	<p>Environment Capital</p>	<p>Internal and external stakeholders as appropriate</p>	<p>Amy Wardell Team Manager - Passenger Transport Projects Tel: 01733 317481 amy.wardell@peterborough.gov.uk</p>	<p>A public report will be available from the Governance Team one week before the decision is taken.</p>
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OCTOBER

There are currently no Key Decisions scheduled for October.

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**ENVIRONMENT CAPITAL SCRUTINY COMMITTEE
WORK PROGRAMME 2011/12**

Meeting Date	Item	Progress
9 June 2011 <i>Draft Report 24 May</i> <i>Final Report 31 May</i>	Norwood Lane Caravan Park – Action plan update To scrutinise the impact of the Action Plan on the Norwood Lane and Paston Travellers Site. Contact Officer: Leonie McCarthy	Report noted.
	Review of 2010/11 and Future Work Programme To review the work undertaken during 2010/11 and to consider the future work programme of the Committee Contact Officer: Paulina Ford	Items identified for the 2011/2012 work programme.
14 July 2011 <i>Draft Report 28 June</i> <i>Final Report 5 July</i>	Overview of Environment Capital Programmes/Projects To receive an update on the Environment Capital Programmes and Projects currently in place. Contact Officer: Teresa Wood	
	Home of Environment Capital Initiative – Progress Report To scrutinise the progress of the Home of Environment Capital Initiative Contact Officer: Teresa Wood / Trevor Gibson	
	Members Waste And Recycling Task And Finish Group To consider the disbandment of the Members Waste and Recycling Task and Finish Group. Contact Officer: Margaret Welton	

Meeting Date	Item	Progress
8 September 2011 <i>Draft Report 23 Aug</i> <i>Final Report 30 Aug</i>	2010 Biodiversity Strategy – Progress Report To scrutinize the progress of the Biodiversity Strategy adopted at Full Council in October 2010 and make any necessary recommendations. Contact Officer: James Fisher, Wildlife Officer	
3 November 2011 <i>Draft Report 18 Oct</i> <i>Final Report 25 Oct</i>		
5 January 2012 (Joint Meeting of the Scrutiny Committees and Commissions)	Budget 2011/12 and Medium Term Financial Plan to 2015/16 To scrutinise the Executive's proposals for the Budget 2011/12 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
19 January 2012 <i>Draft Report 3 Jan</i> <i>Final Report 10 Jan</i>	Environmental Enforcement Performance To provide an update on enforcement performance. Contact Officer: Peter Gell/Adrian Chapman	Agreed at meeting held on 10 March 2011
22 March 2012 <i>Draft Report 6 March</i> <i>Final Report 13 March</i>	Local Transport Plan Capital Programme of Works To consider the draft Capital Programme of Works prior to its consideration by the Executive. Contact Officer: Michael Stephenson	annual report

Meeting Date	Item	Progress
	<p>Progress Report on the Carbon Reduction Commitment Energy Efficiency Scheme and Carbon Management Action Plan</p> <p>To receive an annual report on our progress under the Carbon Reduction Commitment Energy Efficiency Scheme and Carbon Management Action Plan.</p> <p>Contact Officer: Charlotte Palmer</p>	Agreed at meeting held on 10 March 2011

TO BE PROGRAMMED

Item	Comments
<p>Costs of the Waste 2020 Programme</p> <p>To consider the costs of the Waste 2020 Programme including the analysis of the figures submitted by Friends of the Earth.</p> <p>Contact Officer: Margaret Welton</p>	Agreed at Budget meeting in January 2010.
<p>Parking on Grass Verges</p> <p>To consider approach to parking on grass verges across the City.</p> <p>Contact Officer: Paul Phillipson</p>	Suggested at Joint Meeting on 28 February 2010.
<p>Tree Pollarding</p> <p>Monitoring of recommendation on longer tree pollarding regime.</p> <p>Contact Officer: TBC</p>	Recommendation agreed at meeting on 10 June 2010. Responsibility of Enterprise Peterborough?
<p>Surface Water Management Plan</p> <p>Contact Officer: Julie Chatterton</p>	
<p>Climate Change Strategy</p>	
<p>Energy Policy</p>	
<p>Items identified at 9 June Meeting not already included in the work programme:</p> <ul style="list-style-type: none"> • Six monthly monitoring reports on recommendations made by the Committee. • How sustainability fits in with the Councils Capital Asset Policy and Green Leasing. 	

- | | |
|---|--|
| <ul style="list-style-type: none">• Energy Supply Company (ESCO).• Council's policy on renewable energy. | |
|---|--|